



## Application package for non EEA students

### Master or Advanced Master

#### **Before you fill out this form, please carefully read the following information**

All files will be treated by the Admission Committees of the different programs. Treating an application file takes about **two months**. We therefore ask students to be patient and **not to contact the Registrar's Office or the Faculty** for a status of their file.

Requirements for admission cannot be discussed. The decision of the admission committee is final and irrevocable.

The original letter of acceptance has to be **presented at the Registrar's Office** to be able to enrol at the University.

Please send us officially **authenticated copies\***, do not send us your original degree and transcripts.

Paper clips are fine, do not staple your documents. If you are in your graduating year or you are not yet in the possession of your degree, please send us a (provisional) graduation certificate.

If you have **relevant work experience** or academic publications, please include a **resume**.

**Students with a Chinese degree** should enclose an **APS certificate**.

**Students with an African degree** should send their transcripts and diploma in an **envelope sealed and signed by their university**.

Please return this package along with the required documents to:

#### **Registrar's Office**

Vrije Universiteit Brussel  
Pleinlaan 2  
BE-1050 Brussel  
BELGIE

**Application deadline: March 1<sup>st</sup> 2011 (for enrolment in September 2011)**

**Important remark:** Depending on your local mail services, it can take up to 4 weeks before your application package arrives in Brussels. Please note that we have to receive your application package no later than March 1<sup>st</sup>. If your local mail services are slow, make sure you send us your package before February.

\* An officially authenticated copy is a copy of your degree or transcripts that has been verified by the Belgian Embassy or your university.



## Application Form

**This form is free of charge. If possible, please avoid handwritten application forms. Please note: only complete files will be taken into consideration. For a list of all required documents please turn to page 5.**

### Application Information

Please indicate up to two programs you wish to apply for:

Your choice of program is not in this list? If you want to apply for a different program, please consult our website for the correct procedure at:  
<http://www.vub.ac.be/english/infoabout/education/index.php>

### Master Programs

#### Exact Sciences and Engineering Sciences

- Applied Sciences and Engineering: Applied Computer Science (120 ECTS credits)
- Applied Sciences and Engineering: Computer Science (120 ECTS credits)
- Architectural Engineering (120 ECTS credits)
- Biology (120 ECTS credits)
- Biomedical Engineering (120 ECTS credits)
- Biomolecular Sciences (120 ECTS credits)
- Chemical and Materials Engineering (120 ECTS credits)
- Civil Engineering (120 ECTS credits)
- Electronics and Information Technology Engineering (120 ECTS credits)
- Electromechanical Engineering (120 ECTS credits)
- Erasmus Mundus Master of Science In Photonics (120 ECTS credits)

- Geography (120 ECTS credits)
- Marine and Lacustrine Science and Management (120 ECTS credits)
- Master of Science in Biomedical Engineering (120 ECTS credits)
- Molecular Biology (120 ECTS credits)
- Photonics Science and Engineering (120 ECTS credits)
- Physical Land Resources (120 ECTS credits)

#### Human Sciences

- Business & Technology (120 ECTS credits)
- Communication Studies (60 ECTS credits)
- Educational Sciences (120 ECTS credits)
- Management (60 ECTS credits)
- Management Science (120 ECTS credits)

### Advanced Master Programs

#### Exact Sciences and Engineering Sciences

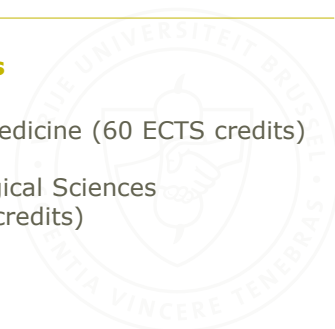
- Nuclear Engineering (60 ECTS credits)

#### Human Sciences

- Advanced Studies in Linguistics (60 ECTS credits)
- Erasmus Mundus: Economics of International Trade and European Integration (60 ECTS credits)
- European Urban Cultures (POLIS) (60 ECTS credits)

#### Life Sciences

- Disaster Medicine (60 ECTS credits)
- Gerontological Sciences (60 ECTS credits)





## Application Form

### Personal Information

In accordance with your passport. If you fill out this form manually, please use **capital letters**.

Family name (surname): .....

Given name (first name): .....

Place of birth: .....

Country of birth: .....

Date of birth: .....

Sex:  Male  Female

Nationality: .....

Address of reply: .....

.....

.....

.....

Telephone number: .....

E-mail (mandatory): .....

### Educational Background

List all universities or other institutions of higher education you have attended in your country or abroad (if more space is needed, attach a separate sheet listing other institutions attended).

*Example:*

Institution: Vrije Universiteit Brussel

Duration: 1 year (2009-2010)

Obtained degree: Master of Management

Institution: ..... Institution: .....

Duration: ..... Duration: .....

Obtained degree: ..... Obtained degree: .....

Institution: ..... Institution: .....

Duration: ..... Duration: .....

Obtained degree: ..... Obtained degree: .....





## Application Form

### Previous applications

Have you ever applied for a program at the Vrije Universiteit Brussel before?

- Yes  No

If yes:

Academic year: ..... Program:.....

Academic year: ..... Program:.....

Academic year: ..... Program:.....

### Previous enrolment

Have you ever been enrolled at another Flemish university in the past?

- Yes  No

If yes:

Name of the university: .....

Name of the program: .....

Academic years of enrolment: .....

.....

Result:  passed  not passed

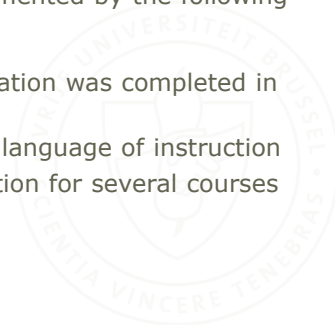
Add an official certificate of all enrolments at Flemish universities.

### Command of English

More information concerning language tests can be found on page 6.

Proof of **proficiency in English** is compulsory and can be documented by the following certificates (provided by the institution):

- A document attesting that at least 1 year of secondary education was completed in English
- A diploma of primary education stating that English was the language of instruction
- A document attesting that English is the language of instruction for several courses followed (at least 15 ECTS)
- A language test:
  - TOEFL
  - TOEIC
  - IELTS
  - CPE
  - CAEtesting date: .....





## Application Form

### Statement

By submitting an application, the applicant accepts that decisions of the Admission Committees are final and irrevocable.

I, undersigned .....,enclose the following documents:  
(indicate which documents you enclose):

- A completed Application Form with signed statement
- An officially authenticated copy of the diploma you obtained  
**If** this document is not in **English, French** or **Dutch, AN OFFICIAL TRANSLATION** (=by a sworn translator) in one of these 3 languages must be added.
- Officially authenticated copies of the transcripts of academic records (mark sheets) of all academic years.  
**If** these documents are not in **English, French** or **Dutch, OFFICIAL TRANSLATIONS** (=by a sworn translator) in one of these 3 languages must be added.
- 2 letters of recommendation
- A comprehensive motivation
- A copy of a valid ID-card or passport. Foreign students already residing in Belgium should enclose a copy of their residence permit
- 1 passport photo
- APS Certificate (this is only applicable if you have the Chinese nationality)
- Proof of language proficiency as stated on page 4

I declare, on oath, that this information is correct and complete and **that I have sufficient funds to cover my expenses resulting from enrolment at the Vrije Universiteit Brussel**. I acknowledge that admission will be refused if the information is incorrect and that I cannot claim university subsidized accommodation, financial or material help from the Vrije Universiteit Brussel during my studies.

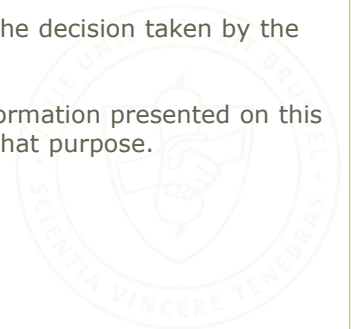
I declare that I, or one of my representatives, understand that the decision taken by the admission committee is final and not open to further discussion.

I hereby authorise the Vrije Universiteit Brussel to verify the information presented on this form and to procure investigative and credit history reports for that purpose.

Date: .....

Signature:

Name: .....





## Application Form

### Language test information

Test of English as a Foreign Language (TOEFL). The minimum scores are **paper-based: 550, computer-based: 213, internet-based: 80.**

e-mail: [toefl@ets.org](mailto:toefl@ets.org)

website : <http://www.toefl.org>

**Code Vrije Universiteit Brussel: 6740**

Test of English for International Communication (TOEIC). **The minimum score is 860.**

e-mail: [toeic@ets.org](mailto:toeic@ets.org)

website: <http://www.ets.org/toeic>

International English Language Testing System - academic module (IELTS). **The minimum score is 6.5.**

e-mail: [ielts@ucles.org.uk](mailto:ielts@ucles.org.uk)

website <http://www.ielts.org>

Cambridge Certificate of Proficiency in English (CPE). **The minimum score is Grade C.**

Cambridge Certificate of Advanced English (CAE). **The minimum score is Grade B.**

e-mail: [general.enquiries@britishcouncil.org](mailto:general.enquiries@britishcouncil.org)

website: <http://www.britishcouncil.org>

Taking a test after the deadline of application will delay the screening of your file.

Scores should be sent directly by the examination centre to VUB. **Officially authenticated copies are not accepted.**

### Useful Information

#### ***After you have filled out this form***

As soon as we have processed your file, you will receive an e-mail. We would appreciate it if all communication were through e-mail and we kindly ask not to call us. After you have received this e-mail your file will be sent to the faculty whose program you have applied for. As soon as the Registrar's Office receives notification from the faculty, we shall contact you again with the results of your application.

#### ***Sufficient financial means: not just a formality!***

Besides the VUB-tuition fee, you should have at least 10 000 EUR yearly for the duration of your studies. To be well informed about the amount of money that is required, the cost of living in Brussels and other financial information you need to know before you leave, please carefully read the information on the following site:

<http://www.vub.ac.be/english/infofor/prospectivestudents/suffin.html>

Every year foreign students ask the Social Services Department for financial support.

Please note that the university is not in a position to help them.

#### ***Tuition fees***

Tuition fees vary according to the type of program and the nationality of the student. The tuition fee is set by the VUB Board and is subject to change. To know the exact tuition fee for the program of your choice please consult the website:

<http://www.vub.ac.be/english/infofor/prospectivestudents/fees.html>

All practical information you might need to know concerning visa, housing, what to do when you arrive in Brussels, has conveniently been included in the brochure "Before you take off".

You can download it on <http://www.vub.ac.be/english/downloads/beforetakeoff.pdf>

Questions? The International Relations and Mobility Office of the Vrije Universiteit Brussel will be happy to help.

e-mail: [International.Relations@vub.ac.be](mailto:International.Relations@vub.ac.be)