



Application package

PhD programs

Before you fill out this form, please carefully read the following information

All files will be treated by the Admission Committees of the different programs. Treating an application file takes about two months. We therefore ask students to be patient and **not to contact the Registrar's Office or the Faculty** for a status of their file.

Apart from the specific requirements also other elements of the submitted dossiers will be taken into account. Applicants are therefore invited to submit their files as complete as possible. Requirements for admission cannot be discussed. The decision of the admission committee is final and irrevocable.

The original letter of acceptance has to be presented at the Registrar's Office to be able to enrol at the University.

Please send us **officially authenticated copies***, do not send us your original degree and transcripts.

Paper clips are fine, do not staple your documents. If you are in your graduating year or you are not yet in the possession of your degree, please send us a (provisional) graduation certificate.

If you have **relevant academic publications**, please include a resume.

Students with a Chinese degree should enclose an **APS certificate**.

Students with an African degree should send their transcripts and diploma in an envelope sealed and signed by their university.

Please return this package along with the required documents to:

Registrar's Office
Vrije Universiteit Brussel
Pleinlaan 2
BE-1050 Brussel
BELGIUM



* An officially authenticated copy is a copy of your degree or transcripts that has been verified by the Belgian Embassy or your university.



Application Form

This form is free of charge. If possible, please avoid handwritten application forms. Please note: only complete files will be taken into consideration. For a list of all required documents please turn to page 6.

Application Information

PhD Programs

Exact Sciences and Engineering Sciences

- PhD in Bioscience engineering
- PhD in Engineering
- PhD in Sciences
- PhD in Language and Literature: Romanic Languages
- PhD in Law
- PhD in Linguistics

Human Sciences

- PhD in Adult Educational Sciences
- PhD in Applied Economics: Business Engineer
- PhD in Applied Didactics and Pedagogics
- PhD in Archeology and Art
- PhD in Arts
- PhD in Criminology
- PhD in Communication Studies
- PhD in Economics
- PhD in Educational Sciences
- PhD in History
- PhD in Language and Literature: Germanic Languages
- PhD in Language and Literature: Latin and Greek
- PhD in Notary Studies
- PhD in Philosophy and Ethics
- PhD in Political Sciences
- PhD in Psychology

Life Science and Medicine

- PhD in Biomedical Sciences
- PhD in Dentistry
- PhD in Gerontology
- PhD in Human Ecology
- PhD in Medical Sciences
- PhD in Pharmaceutical Sciences
- PhD in Social Health Sciences





Application Form

Personal Information

In accordance with your passport. If you fill out this form manually, please use **capital letters**.

Family name (surname):

Given name (first name):

Place of birth:

Country of birth:

Date of birth:

Sex: Male Female

Nationality:

Address of reply:

.....

.....

.....

Telephone number:

E-mail (mandatory):

Educational Background

List all universities or other institutions of higher education you have attended in your country or abroad (if more space is needed, attach a separate sheet listing other institutions attended).

Example:

Institution: Vrije Universiteit Brussel
Duration: 1 year (2009-2010)
Obtained degree: Master of Management

Institution: Institution:

Duration: Duration:

Obtained degree: Obtained degree:

Institution: Institution:

Duration: Duration:

Obtained degree: Obtained degree:





Application Form

Previous applications

Have you ever applied for a program at the Vrije Universiteit Brussel before?

Yes No

If yes:

Program:

Academic year:

Were you admitted? Yes No

Were you enrolled? Yes No

If yes:

Student number (roInr):

Previous enrolment

Have you ever been enrolled at another Flemish university in the past?

Yes No

If yes:

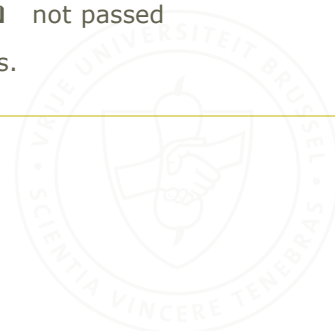
Name of the university:

Name of the program:

Academic years of enrolment:

Result: passed not passed

Add an official certificate of all enrolments at Flemish universities.





Application Form

Research work

Please provide us with a list of all theoretical or experimental research work (if more space is needed please attach a separate sheet):

Period:

Subject:

Institution:

Period:

Subject:

Institution:

Period:

Subject:

Institution:

Professional Information

Please provide us with a list of all employment and duties details.

Name employer: Position/function:.....

Address employer: Date from: till:

.....

.....

Name employer: Position/function:.....

Address employer: Date from: till:

.....

.....

Name employer: Position/function:.....

Address employer: Date from: till:

.....

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Application Form

Statement

By submitting an application, the applicant accepts that decisions of the Admission Committees are final and irrevocable.

I, undersigned, enclose the following documents:

(indicate which documents you enclose)

- A completed Application Form with signed statement
- An officially authenticated copy of the diploma you obtained
If this document is not in **English, French** or **Dutch, AN OFFICIAL TRANSLATION** (=by a sworn translator) in one of these 3 languages must be added.
- Officially authenticated copies of the transcripts of academic records (mark sheets) of all academic years.
If these documents are not in **English, French** or **Dutch, OFFICIAL TRANSLATIONS** (=by a sworn translator) in one of these 3 languages must be added.
- 2 letters of recommendation
- A comprehensive motivation
- A copy of a valid ID-card or passport. Foreign students already residing in Belgium should enclose a copy of their residence permit
- 1 passport photo
- APS Certificate (this is only applicable if you have the Chinese nationality)
- A research proposal
- A statement from your promoter/supervisor (letter, e-mail) in which he/she declares to accept you as a PhD-student

I declare, on oath, that this information is correct and complete and **that I have sufficient funds to cover my expenses resulting from enrolment at the Vrije Universiteit Brussel**. I acknowledge that admission will be refused if the information is incorrect and that I cannot claim university subsidized accommodation, financial or material help from the Vrije Universiteit Brussel during my studies.

I declare that I, or one of my representatives, understand that the decision taken by the admission committee is final and not open to further discussion.

I hereby authorise the Vrije Universiteit Brussel to verify the information presented on this form and to procure investigative and credit history reports for that purpose.

Date:

Signature:

Name:

