

SOCIAL ALLOWANCE/LONG-TERM STUDENT LOAN

2022-2023

This form can be used to apply for a social allowance and/or a long-term student loan.

Applications must be submitted no later than 1 September 2023.

Please fill out this application form digitally, **sign it** and send it, along with **all documents requested** to social.financial.support@vub.be. We will contact you upon processing your application. If you wish, you can make **an appointment** for a meeting.

Incomplete applications will not be processed. Deliberately providing incomplete or incorrect information will result in the financial allowance(s) being revoked.

I want to apply for the following allowance(s)

- A social allowance
- A long-term interest-free student loan

Identification data

Make sure we always have your most recent identification data.
Please inform the **Education and Student Administration** of any changes.

Student number:

Name:

First Name:

Home Address:

I live in a student residence: yes, at the VUB Yes, on the private market No

Mobile phone number:

Private e-mail address:

Nationality:

IBAN and BIC number of student:

Number of students higher education in the family during academic year 2022-2023
(including yourself):

Living situation

If student (mainly) lives with parent(s):

- Parents married/living together
- Parents de facto separated since:
- Now dependent on:
- Parents legally separated since:
- Now dependent on:
- One or more parents deceased since:
- Now dependent on:

If student is (mainly) no longer living with parent(s):

- Student lives with friends
- Student lives with partner
- Student lives with person other than parent(s), friends and partner
.....
- Student lives alone
- Other
.....

Household

Name and relation (ex. father, mother)	Nature of studies/occupation
Parent 1:
Parent 2:
Partner:

Other persons dependent (brothers, sisters, children ...):

Name	Nature of studies/occupation
.....
.....
.....
.....
.....

Does someone in the family have a handicap of more than 66%? Yes No
Who?

Do you receive as a student financial support from the OCMW / CPAS? Yes No

Income and expenditures household

(Enter amount or check 'not applicable')

Parent 1	€ net/month	<input type="checkbox"/> Not applicable
Parent 2	€ net/month	<input type="checkbox"/> Not applicable
Partner	€ net/month	<input type="checkbox"/> Not applicable
Holiday pay and/or end-of-year bonus	€ net/year	<input type="checkbox"/> Not applicable
Total child benefits	€ net/month	<input type="checkbox"/> Not applicable
Total alimony	€ net/month	<input type="checkbox"/> Not applicable
Other income	€ net/month	<input type="checkbox"/> Not applicable
Mortgage loans	€ net/month	<input type="checkbox"/> Not applicable
Rent	€ net/month	<input type="checkbox"/> Not applicable
Utilities	€ net/month	<input type="checkbox"/> Not applicable
Loan(s) / Debt installments	€ net/month	<input type="checkbox"/> Not applicable
Medical costs	€ net/month	<input type="checkbox"/> Not applicable
Other expenses	€ net/month	<input type="checkbox"/> Not applicable

Does the family own a car (not a company car)? Yes No

Study cost contribution

- You pay all study costs yourself
- You partly contribute to the study costs
- You do not contribute to the study costs (parents finance studies)

(Student) work

- You work during the whole year
- You work occasionally
- You do not work

Scholarship

- I receive my scholarship from the Flemish Community
- I do not receive a scholarship from the Flemish Community. Reason:

Financial situation of student (data to be completed on an annual basis)

INCOME OF STUDENT

Summer job	Training vouchers
(Student)job	Additional scholarship (e.g. Erasmus)
Child benefits/Orphan benefits	Other income
Alimony		
Financial support parent(s)/pocket money		
Replacement income		

EXPENSES OF STUDENT

Study related expenses	Housing	Transportation
Tuition fee	Rent/month	Bicycle
Textbooks	Number of rental months	Train
Course books	Gas/water/electricity	Tram
Prints and copies	Fire insurance	Bus
ICT (ex. laptop)	Internet	Metro
Bachelor/ Master's thesis	Other	Car
Trips	Motorcycle
Internship	Other
International mobility
Other

Various costs

Medical costs
Other

TOTAL:

Do you have loans from parents, friends, banks?

If so, for what amount?

Additional information

.....

.....

.....

Attach the following documents if they are applicable to your situation

- ✓ Family composition certificate: can be requested (digitally) from the municipality
- ✓ Students living in student housing: copy of the lease
- ✓ Personal income tax return of parent(s), income year 2020 (tax year 2021)
- ✓ If the income has decreased since 2021: all pay slips or documentary evidence of substitute income (illness, unemployment, pension,...) of the income year 2022
- ✓ Certificate of enrolment in higher education of any brother(s), sister(s), parent(s) (if applicable). If student at VUB: name and student number
- ✓ 3 recent pay slips/proof of income of parent(s) (if dependent on parent(s))
- ✓ Proof of the latest holiday pay and/or end-of-year bonus received
- ✓ Proof of income of student and/or partner
- ✓ Proof of alimony payments of 2020 or 2022
- ✓ Proof of income and expenditure of the student budget
- ✓ Proof of income and expenditure of the family budget (child benefits, loans,...)
- ✓ Certificate of handicap/disability of more than 66%
- ✓ Property tax assessment notice of cadastral income "vreemd gebruik"
- ✓ Copy of the decision letter with detailed calculation of the last received scholarship from the Flemish Community

Statement cadastral income "vreemd gebruik"

Does the income of the family or the student's personal income, on the basis of which any social allowance or long-term student loan is determined, include cadastral income "vreemd gebruik" (*)?

- Yes – add to your application the property tax assessment notice of cadastral income "vreemd gebruik"
- No

(*) A real estate/property that you do not live in yourself or that is not used for professional purposes is referred to as a cadastral income "vreemd gebruik" (e.g. a holiday home, piece of land or a house that may or may not be hired out).

The student declares to have completed this form honestly and sincerely. The student will immediately inform staff at Social legal & financial support / student jobs of any changes in his/her situation. The student explicitly consents to the obtaining of all relevant information pertaining to the student (in the context of the application for a financial support) through contact with third parties.

The student agrees to the processing of information provided to staff at Social legal & financial support / student jobs in the context of the application for financial support. This processing is a necessary condition for obtaining financial support. The information provided will be retained for as long as the student is enrolled at the Vrije Universiteit Brussel and for as long as repayment of any financial support provided is outstanding.. The employees are bound by professional secrecy; the information provided will not be passed on to third parties.

The information is processed in accordance with the General Data Protection Regulation of 24 May 2016. If you have any other questions about your rights, please get in touch with dpo@vub.be.

Date and signature
(preceded by read and approved)

Contact:

[A] Pleinlaan 2, 1050 Brussels, building X1

[T] +32 (0)2 629 23 15: available every workday
from 9 a.m. to 12 p.m, except on Monday

[E] social.financial.support@vub.be

[W] student.vub.be/en/social-service

(please check our opening hours on our website)