



INGENIEURSWETENSCHAPPEN

APPLICATION FORM REPLACEMENT EXAMINATION DUE TO FORCE MAJEURE

FACULTY OF ENGINEERING

Form relating to articles 111 & 112 of the Teaching and Examination Regulations.

Attention! This form is not meant to resolve the problem of examinations that coincide.

PART TO BE FILLED IN BY THE STUDENT AND SENT BY E-MAIL TO THE EXAMINER AND the Faculty Secretariat at 'secretariaat.ingenieurswetenschappen@vub.be'

Student number

Last name – first name

VUB-mailaddress

Enrolled in programme

Course

Name examiner

Date&Hour

Reason for absence

A valid proof must be submitted in accordance with Art. 112 of the Teaching and Examination Regulations. Without valid proof the request will not be granted!

E.g.: a medical certificate, the official report of an accident or an obituary notice.

I am e-mailing the scanned proof along with this form.

I will e-mail proof to the Faculty Secretariat as soon as possible.
(within the 3 days of the original date for the examination)

Period of absence: from _____ to _____

My remaining exams will take place on following dates:

Date	Hour	Examiner	Course
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PART TO BE FILLED IN BY THE **EXAMINER** (Art. 111§2 of the Teaching and Examination Regulations) AND SENT BY E-MAIL TO THE FACULTY SECRETARIAT AT secr@ir.vub.ac.be

The exam will be moved to _____ at _____

The reason for not accepting the request is _____

THE ADMINISTRATION will send the decision to the student and the examiner by e-mail.

Date sent: _____